# Appendix 5

to Occupational Health and Safety Requirements for Contractors and Visitors

**Safety Information for Visitors**

**single entry of a visitor/group of visitors to the premises of a facility with an increased hazard level, including ATEX facility / area, belonging to**

**Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A.**

1. The person in charge of operations (GAZ-SYSTEM employee) determines the number of persons who may enter the site (including ATEX zones) at a time (in one group). A group may consist of a maximum of 20 persons.
2. The person in charge of operations appoints a GAZ-SYSTEM employee to guide the visitor/group of visitors.
3. The responsibilities of the guide include:

* organising the entry of the visitor/group of visitors in accordance with health and safety regulations and rules, in particular:
* acquainting the visitor/group of visitors with the "Safety Rules for Visitors" and informing them about the hazards on the premises, the correct manner of behaviour and moving, prohibited behaviours, how to act in emergency situations (fire, explosion), alarm signals, evacuation conditions and rules, and of the necessity to report any incidents,
* equipping the visitor/group of visitors entering the premises of a facility with increased hazard level (including the ATEX facilities/areas) with safety hard hats, protective clothing with anti-electrostatic and flame-retardant properties, protective footwear and safety goggles,
* checking methane content in the ATEX zone before the visitor’s/group of visitors’ entry,
* continuous monitoring of methane content in the ATEX zone during the stay of the visitor/group of visitors in such zone,
* exacting compliance of the visitor/group of visitors with health and safety regulations and rules in force at GAZ-SYSTEM facilities.

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| **Welcome to the premises of**  **Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A.**   |  | | --- | | **SAFETY RULES FOR VISITORS** |   **Employee and visitor safety is our top priority.**  **Please observe the rules set out below. We have created them for Your safety.**  zakaz fotografowania.bmp   |  |  | | --- | --- | | * Wear a hard hat wherever indicated by signs or as directed by your guide * Wear hearing protection wherever indicated by signs or as directed by your guide | * Taking photographs and filming without prior permission is prohibited * On hearing the alarm go to the Muster Point   wyjście ewakuacyjne.bmp | | * ZPW.jpgPay attention to the signage in the area. Inform the guide or GAZ-SYSTEM representative of the perceived hazard   If possible, move around the site in a tight group and along designated routes – as indicated by the GS guide | telefony alarmowe.jpg  **Important telephone numbers:**    Branch Gas Dispatch Centre: …………….  Ambulance Service: 999 or 112  Fire Service: 998 or 112  Police: 997 or 112 | | * Take special care when in ATEX zones. Strictly follow the instructions of your guide | | * zakaz palenia.gifSmoking of any kind and use of open flame is strictly prohibited. This applies both outdoor and indoor except for the designated areas | **Immediately inform the OHS and Fire Safety Office about any observed accidents and safety incidents on the premises of Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A.**  Tel. 22 20 14 95,  e-mail: sekretariat.bh@gaz-system.pl | | * zakaz używania telefonów 2.jpgDo not use electronic devices, including telephones, in ATEX zones. Switch off or hand in your mobile phone |   **Thank you for your cooperation in ensuring safety.**  **If you have any comments or ideas, please let us know – we will use them for further improvements.** |  |



I hereby confirm

that I have been instructed on the hazards at the facility, the correct manner of behaviour and moving on the premises, the prohibited activities, the way to behave in emergency situations (including fire or explosion), alarm signals and evacuation conditions.

Facility name …………………………………………………………………………………………

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Signature of GAZ-SYSTEM representative